

MAISON DU LAC ARCHITECTURAL REVIEW COMMITTEE, *Request for Exterior Alteration*

Date: _____ Received: _____

Owner: _____ Phone: _____

Address: _____ Email: _____

Property Lot Number: _____ Phase: _____

PLEASE READ! Please complete this form in its entirety and indicate alteration below and provide full details of purpose and/or reason, type of materials and color(s) to be used and location on property. A sketch of any improvements must be on a property plot plan indicating the location, setbacks and details to the home and property lines. Attach additional details, architectural plan, paint colors, materials, photos, specifications, etc. Homeowner is solely responsible for obtaining any necessary State or Parish permits. Once all necessary information is received, the committee will review and provide a written response. **THIS RESPONSE WILL NOT BE SUBMITTED TO THE ARC UNTIL ALL INFORMATION IS PROVIDED TO RENAISSANCE. ALL INFORMATION MUST BE ON THE FORM AND SETBACK MEASUREMENTS ON YOUR SKETCH AND THIS FORM BEFORE SUBMITTING. THIS WILL HELP THE PROCESS GO QUICKER. PLEASE CHECK EACH THAT APPLIES TO THIS PROJECT!!!!**

- Tree Removal New Construction Fence Pool/Cabana Pergola/Patio
- Paint Driveway Ext. Landscaping Plan Addition Shed Other

PROVIDE DETAILS HERE, MATERIALS, COLORS, DIMENSIONS, ETC.:

Setbacks/Measurements from structure/improvement to all Property Lines – REQUIRED!

Right _____ Left _____ Rear _____ Height _____

Name of Contractor and phone number: _____

When the above is completed, please sign and email or mail to: Renaissance Property Management, 506 E. Rutland St., Covington, LA 70433, OFFICE 985-624-2900 Email: info@renmgt.com.

A response letter from the Association will be mailed upon approval or denial of this request.

Applicant Signature: _____

<i>Maison du Lac Architectural Review Committee Section</i>	
<i>Commence Work:</i>	
Decision on Request: Approved: _____ Not Approved: _____ Date: _____	
Committee Signature: _____	Chairperson Signature: _____